



# CAMPBELLFORD MEMORIAL HOSPITAL

COMPASSION LEARNING & INNOVATION EXCELLENCE ACCOUNTABILITY RESPECT

## Pharmacy Technician – Permanent Part Time

CMH is looking for a Pharmacy Technician to join our team. The Pharmacy Technician provides assistance to the Pharmacist in all aspects of pharmacy operation.

### Primary Duties

- Distributes medications throughout the hospital
- Maintains the computerized drug inventory system, including acquisition of medications, monitoring of contracts, monitoring of expiry dates and proper disposal
- Maintains computerized patient medication profile system
- Pre-packages and labels medications per a unit dose drug distribution system
- Ensures controlled, safe and secure storage of medications
- Record keeping in accordance with Hospital policies and standards of professional practice
- Completes non-sterile manufacturing of pharmaceutical products
- Acts as a liaison, within scope of practice, for nursing and medical staff by providing a variety of medical references to access information when required
- Other related duties as assigned

### Education & Experience

- Completion of a Pharmacy Technician program from an accredited institution
- Registration with the Ontario College of Pharmacists as a Registered Pharmacy Technician (RPhT)
- Experience in a hospital pharmacy is an asset

### Skills & Abilities

- Ability to work to full scope of practice as a Pharmacy Technician
- Strong verbal and written communication skills, including good interpersonal skills
- Must be able to follow oral and written instructions with accuracy, precision and dependability
- Working knowledge of computers, pharmacy software programs, and health records databases
- Ability to distinguish routine functions from those requiring professional judgment, referring appropriate inquiries and issues to the pharmacist
- Ability to use a variety of medical references to access information relevant to nursing inquiries, within scope of practice
- Ability to work accurately and efficiently in a fast-paced environment using excellent organizational and time management skills to prioritize duties
- Ability to work independently and in a group as a team member
- Ability to adapt to a changing work environment
- Understanding of ethical behaviours and confidentiality requirements in a health care institution

**How to Apply:** Email your resume and cover letter to [careers@cmh.ca](mailto:careers@cmh.ca) with the job title and competition number **N24-17** in the subject line. Due to a high volume of applicants, only those selected for an interview will be contacted.

**Our Hospital:** Campbellford Memorial Hospital is looking for compassionate and innovative team members to join our team. At CMH we have a 38-bed in-patient unit, Emergency Department, Day Surgery, Diagnostic Imaging, Laboratory and more. We serve the area between Peterborough and Belleville, providing the only Hospital between these two larger centres. Apply today to become part of our proud team of warm and caring professionals!

**Our Community:** Campbellford is a small, picturesque town in the heart of the municipality of Trent Hills. Living in Trent Hills will bring you closer to nature, offering an outdoor lifestyle with close proximity to the Trent Severn Waterway, Ferris Provincial Park, and a wealth of trails for ATVs and snowmobiles.

*We thank all applicants for their interest in Campbellford Memorial Hospital. In an effort to promote employment equity, we welcome applications from all qualified individuals including Aboriginal persons, immigrants, members of minority groups, women and persons with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.*

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